



MOSAIC DANCE

PROCEDURE: COVID-19 SITE MANAGEMENT		
Date Adopted:	Date of last review:	To be reviewed next before/on:
12th July 2020	14/9/2020	Twice a week
<p>PURPOSE AND STATEMENT:</p> <p>Mosaic Dance is committed to ensuring the health and wellbeing of all students, staff and volunteers and will continue to follow the advice of the UK Government, NHS, Public Health England and our local Health Protection Team.</p> <p>The current (summarised) advice is:</p> <ul style="list-style-type: none"> – Educational settings are currently re-open for all year groups in September – OOSS can open from the beginning of the school summer holidays and continue in the Autumn Term. – Social distancing is 2m (or 1m+ if 2m is not possible or with risk mitigation) – Anyone who is showing symptoms of a cough and/or fever are to self-isolate for 10 days – Anyone with confirmed COVID-19 or contact by track and Trace are to self-isolate for 14 days <p>When, after carrying out necessary risk assessments, Mosaic Dance can provide in-person classes within these guidelines we plan to do so.</p>		
<p>DISTRIBUTION:</p> <ul style="list-style-type: none"> – To ensure distribution to all volunteers – To distribute appropriate sections to parents and customers as needed 		
<p>REVIEW AND MONITORING OF PROCEDURE:</p> <p>Mosaic Dance will continue to review and update this procedure as more information becomes available.</p> <p>Monitoring is part of management procedure.</p>		
<p>THE PROCEDURE IS BASED ON THE BELOW PRINCIPLES:</p> <ul style="list-style-type: none"> – The welfare of Mosaic Dance students, staff and volunteers is paramount – All staff and volunteers are responsible for ensuring this procedure is followed – It is the role of every Mosaic Dance stakeholder to minimise the risk of spreading COVID-19 		

- Mosaic Dance is committed to following the advice of the UK Government, NHS and Public Health England and where this is deemed not possible, in-person classes will not take place.

MANAGEMENT:

Max Teacher: Student Ratio = 1: 10

All current social distancing measures will be implemented throughout this procedure.

Groups of no more than 10 students will be supervised by 1 or 2 teachers. For the purposes of child-friendly and age appropriateness Mosaic Dance will call these groups “bubbles”. There is to be no cross contamination between bubbles as students will not mix and spaces will be cleaned between each group’s use.

To attend classes, parents must agree to disclose if anyone in the household has any symptoms or has been told to self-isolate. *Symptoms include having a temperature above 37.8 degrees C, a continuous cough and loss of change in normal sense of taste or smell.*

Children may supply their own PPE equipment, but it is not the responsibility of Mosaic Dance to ensure it is used or worn correctly.

Parents will drop/off collect outside the village hall, they may not come inside the hall. Communication with Paula should be via distanced conversation/email/whatsapp or message. Drop off and collection will be at separate entry points, to be allocated in writing before lessons begin. There will be staggered drop off and collection times to ensure no over-crowding.

Upon arrival, all students are to immediately sanitise their hands. Students may wear bare feet/ballet shoes or jazz shoes. They should bring a bag for their belongings (clothing layers, shoes, water bottle, inhalers etc)

Any child with symptoms must be immediately isolated and collected by their parents.

Class registers meticulously kept, in line with track and trace compliance. Hard copies of medical details will be kept in a sealed envelope at classes along with up to date emergency contact details.

Students will have been allocated a 2m² space to use throughout their session. Travelling sequences will be at 2m distance and using different pathways to avoid following in airstreams. Paula will maintain a 2m distance during teaching (or 1m with face covering), unless closer contact is necessary eg First Aid, emergency.

The use of corridors and bathrooms will be on a one child at a time basis to ensure social distancing is upheld and different toilets will be allocated for each class.

Research is ongoing about the impact of singing and therefore voicework will not be used in our classes.

Any student or family member who is tested positive for COVID-19 up to two weeks after a class must immediately inform Paula Hain. The bubble that is affected will immediately be notified including students/parents and venue management. Spaces must be deep cleaned immediately follow government guidance “COVID-19: cleaning in non-healthcare settings”.

If a student is struggling to follow the new rules , Paula Hain has the right to ask the student to pause attending in person classes. This will be on a case-by-case basis and after working carefully with students and parents and considering other options (Zoom participation).

MANAGEMENT (cont'd):

Paula Hain must have disinfectant spray/wipes before every session and PPE equipment to be able to administer First Aid safely.

Paula and any volunteer must immediately wash/sanitise their hands for the prescribed 20 second period upon arrival at site and between each class.

Paula must before and after each class, use disinfectant spray/wipes to clean any high contact points, including (but not limited to):

- Door Handles
- Bannisters
- Equipment used in class

Paula will also check the quantity of soap and paper towels in bathrooms and contact premises if supplies are low.

Paula will ensure the prominent display of child-friendly hygiene posters (“catch it, kill it, bin it” and hand washing diagrams) and use low-contact electrical tape/rubber spots to mark social distancing requirements.

Paula commits to regularly washing hands, especially when handling Mosaic Dance, venue and personal equipment.

Paula will ventilate classes as much as possible, including opening doors and windows where possible to encourage air flow.

Mosaic dance classes will follow other NHS guidelines to avoid spreading the virus including washing hands before/after eating and reporting any potential symptoms/confirmed diagnoses to the venue and parents as a matter of urgency.

VOLUNTEER PROCEEDURE:

All volunteers must immediately wash their hands for the prescribed 20 second period upon arrival at site. They must also do this between every class.

If volunteers are teaching at schools other than Mosaic Dance, a meticulous log of these sessions must be kept in order to assist NHS track and trace and Mosaic Dance in safeguarding students.

Volunteers are expected to follow other Mosaic Dance procedure, social distancing and NHS guidelines to avoid spreading the virus including washing hands before/after eating and reporting any potential symptoms/confirmed diagnoses to the office as a matter of urgency.